

RFP #12-03

**LEGAL SERVICES
FOR THE DEPARTMENT OF SOCIAL SERVICES**

SUMMARY

It is the intent of Frederick County Government, Maryland to enter into a contract with a qualified provider to provide legal representation and consultation services for the Department of Social Services and function as the Department's attorney for citizens' services under the direction of the County Attorney as described in this Request for Proposals.

Although the County may require the services of the attorney in a wide variety of areas, legal consultation and representation are required primarily for the following areas: Child Protective Services and In-Home Family Preservation Services (Emergency Shelter Care, Order of Protective Supervision (OPS), and Child In Need of Assistance (CINA) Hearings), Out of Home Placement for Children (Adjudication/Disposition Hearings, Review of Disposition Hearings, Guardianship Trials to sever parental ties and Adoption Finalization Hearings), Adult Protective Services (Appointment of Guardians for the elderly and disabled) and training of Department staff. Additional representation may be required to respond to subpoenas received by the Department or to provide consultation to the Department in matters requiring a legal opinion.